

OUR MISSION:

TO PROVIDE A PROFESSIONAL SERVICE, USING BEST PRACTICES.

The *SEMINARS OF THE FUTURE*[®] SERIES

SEMINARS ON CAREER MANAGEMENT AND DEVELOPMENT

OUR MOTTO:

- BE PROACTIVE.
- TAKE CHARGE OF YOUR CAREER.
- LOOK AFTER YOUR HEALTH.

SEMINARS OF THE FUTURE®

SEMINARS ON CAREER MANAGEMENT AND DEVELOPMENT

FEATURES OF THE SEMINARS OF THE FUTURE® SERIES

The SEMINARS OF THE FUTURE® is a series of career management and development seminars. The seminars have been designed to be both timely and topical, with each seminar covering a different career management or development topic. Seminars will involve a combination of discussion and hands-on activities. There will be ample opportunity to address each participants' career development needs and concerns.

Topics to be covered in 2011 are:

- 2nd March: Designing the Career of Your Future
- 4th May: Interviewing Employers for Your Career Success
- 6th July: Communicating for Career Success
- 7th Sept: Dealing with Difficult CoWorkers
- 2nd Nov: Your Wealth Creation Plan III: Making the Right Choices

All seminars are currently held in the training room, 1st floor, 142 Auburn Road, Hawthorn, 7.00 - 9.00 p.m.

WHAT TO BRING

We will provide all course notes, materials and handouts. You will need to bring a pen or pencil.

THE FEES

Seminar fees for the current year are included within the annual fees for membership.

BOOKINGS AND ENQUIRIES

Bookings can be made by completing the membership form or the reply slip on the back of HEAD QUARTERS®.

Further enquiries can be made by email (rachela@ozemail.com.au), telephoning or text messaging us on 0418 149 506.